OM SRI SAI RAM

SRI SATHYA SAI SPIRITUAL CENTRE (OTTAWA-CARLETON)

Guidelines for Privately Sponsored Events at the Sai Temple

1. The Sponsor (host) should be a qualified host under the guidelines of By-Law No.1 dated February 15, 1998, section 1.4.

2. The host may book private Bhajans, and distribute Prasadam in the foyer, at no charge.

3. In the event the host uses the facilities in the basement, which may include the kitchen and/or the dining hall, he/she is required to pay a minimum charge of $600, plus a separate refundable cleaning deposit of $100.

4. In the event of a marriage ceremony conducted in the centre, there will be minimum charge of $2000/- for the Temple facilities, plus a separate refundable cleaning deposit of $200.

5. The host agrees to take total responsibility towards the cleaning and tidying up of the kitchen, utensils, plates, cutlery, etc., as well as the dining hall, tables and chairs. The host also agrees to vacate the premises by 10:30 p.m.

6. The host will arrange for the paper napkins, cleaning supplies, etc., as is required.

7. The host agrees that in order to use the kitchen facilities for cooking etc., the host will arrange for a time which is convenient to the devotee in charge of the kitchen to obtain access to the facilities.

8. The host agrees to abide by the Rules and Regulations of the Temple at all times during the usage of the facilities and to maintain a devotional atmosphere, observe silence and discourage any unrighteous activities.

Name of Sponsor (host): _____ Date of Sponsored Event: _____

Deposit Attached: $600 + $100 $2000 + $200

I/We am/are in Agreement with the above terms and conditions for the use of use the Temple facilities on the above mentioned date.

Signature: _____ Centre President: _____

Full Name: _____ Trust President: _____

Address: _____

Telephone: _____